

Staffing and Child Ratios

Introduction

At Eckington Under Fives Pre-school we pride ourselves on how well we know the children in our care and how we plan for their individual needs. We can plan stimulating, educational experiences which excite and fascinate the children. We are able to form strong bonds with children and their families by ensuring we have a good staffing level each session, meeting government guidelines.

Our Aim

To ensure that all children in our care are offered high quality early years care and education with their safety and welfare being kept of paramount importance.

Procedure

- We only include those over the age of 17 in our ratios and only if the manager deems them competent and responsible.
- Staffing arrangements are thought about very carefully and we consider the needs of the children on a daily basis.
- Children are always in sight and hearing of the staff.
- Children aged 2 years and under the age of three are cared for to a ratio of 1:4
- Children aged 3 – 5 years are cared for to a ratio of 1:8. There is always a minimum of 2 staff on at any one time and the session is always led by a level 3 qualified (or above) member of staff.
- Other members of the team including bank staff are level 3 qualified.
- We have two members of our team who are bank staff, who are both DBS, level 3 and can be called upon at short notice.
- Children with identified special needs are supported accordingly.
- There is always one of the two Managers on site at all times
- The Manager on the day always checks the staffing ratios to ensure they meet Ofsted regulations.

This policy was written by Maria Smith and Donna Saunders on 8th November 2017	
Approved by Eckington Under Fives Committee	
Name:	Position:
Date:	Signature:

